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**CLOSED JOINT-STOCK COMPANY “AZERBAIJAN RAILWAYS”**

**ANNOUNCES AN OPEN TENDER**

**FOR THE PURPOSE OF PURCHASING**

**ROAD TOOLS**

|  |  |
| --- | --- |
|  | **Documents that must be provided to participate in the tender:**   * written application for participation in the tender (sample attached); * a bank document confirming payment of the participation fee.   The application for participation in the tender (signed and stamped) and the bank document confirming payment of fee must be submitted between 09:00 and 17:00 Baku time in Azerbaijani, Russian or English to the address specified in the announcement. |
|  | **The fee for participation and receiving a main set of terms and conditions:**  Persons wishing to participate in the tender can obtain the main set of terms and conditions from the contact person on any working day from 10:00 to 17:00 after transferring the fee to the bank account of Azerbaijan Railways CJSC.  **Participation fee:** 100 (one hundred) manats (including VAT).  The participation fee can be paid in manats or equivalent amounts in US dollars, Russian rubles, and euros.  **Account numbers:**  AZ57İBAZ38050019449345061205 (AZN)  AZ47İBAZ38150018409345061205 (USD)  AZ27IBAZ38150019789345061205 (EUR)  AZ64İBAZ38150018109345061205 (RUR)  Tax ID: 9900007721  Bank: Azərbaycan Beynəlxalq Bankı “Nəqliyyat” filialı  Code: 805711  Tax ID: 9900001881  Correspondent account: AZ03NABZ01350100000000002944  S.W.I.F.T.: İBAZAZ2X  The participation fee is non-refundable under any circumstances. |
|  | **Primary documents required from shippers (contractors) receiving the main set of terms and conditions:**   * *financial report for the last year (income statement)* * *document confirming the absence of overdue tax liabilities and other mandatory payments in the territory of the Republic of Azerbaijan, as well as information on turnover, number of employees, and average monthly salary, and confirmation that you are not a risky taxpayer* * *information on similar contracts concluded by the shipper (contractor) within the last 3 (three) years (if it has been in force for a shorter period of time, then for the whole period of its activity* * *documents confirming the legal status of the shipper (contractor or seller): charter, extract from the register and a copy of the tax certificate* * *legal address of the shipper (contractor) and bank details*   The above documents should be submitted to the address specified in the announcement until July 16, 2024 by 18:00. |
|  | **Requirements for submission of tender proposal and tender security:**   * tender proposal (must be valid for at least 40 banking days from the date of envelope opening * bank guarantee in the amount of 1% of the tender proposal value (the validity period of the bank guarantee must be at least 30 banking days longer than the validity period of the tender proposal)   The tender proposal and tender security must be submitted in a sealed double envelope in 2 (two) copies (original and copy) by 18:00 on July 23, 2024, to the address specified in the announcement.  Envelopes sent after the specified time will be returned unopened. |
|  | **Information on applicable rules and exclusive right of “Azerbaijan Railways” CJSC:**   * the tender is conducted in accordance with the approved order No. 2/2024 "Rules for the Organization and Management of Procurement of Azerbaijan Railways CJSC" dated February 16, 2024 * in accordance with the rules, the procurement commission has the right to reject all proposals and cancel the tender |
|  | **Address:**  230 Dilara Aliyeva Street, Nasimi district, Baku, Azerbaijan, “Azerbaijan Railways” CJSC, Procurement Department, Procurement Division, Room 169. |
|  | **Contact Person:**  Rauf Huseynov  Azerbaijan Railways CJSC, Procurement Department, Procurement Division; Specialist  Phone number: +994 12 499-43-26 (office) / +994 55 328 10 08 (mobile)  Email: huseynov.rauf@ady.az |
|  | **Date, time, and place of envelope opening:**  The envelopes will be opened on July 26, 2024, at 15:00 Baku time at the address 230 Dilara Aliyeva Street, Nasimi district, Baku |
|  | **Evaluation Criteria:**   * low price * technical compliance of the product * warranty period; * delivery time of the product: |

***Procurement Comission***

**(On Official Letterhead)**

**COVER LETTER**

**FOR PARTICIPATION IN THE OPEN TENDER**

\_\_\_\_\_\_\_\_\_\_\_ city “\_\_” \_\_\_\_\_\_\_ 202\_ - \_ year

\_\_\_\_\_\_\_\_\_\_\_№

**To the Procurement Department**

**“Azerbaijan Railways” CJSC**

By this letter we, \_\_\_\_\_\_\_\_\_\_\_ (full name of the contractor (shipper)), confirm our intention to participate in the tender announced by “Azerbaijan Railways” CJSC on "\_\_" \_\_\_\_\_\_\_ 202\_ for the procurement of \_\_\_\_\_\_\_\_\_\_\_\_\_ (name of the subject of procurement).

We hereby confirm that \_\_\_\_\_\_\_\_\_\_\_ (full name of the contractor (shipper)) has not undergone any liquidation or bankruptcy procedures, its activities have not been suspended, and there are no circumstances that would prevent it from participating in this open tender.

Əlavə olaraq, təminat veririk ki, *(malgöndərənin (podratçının) tam adı göstərilir)* “Azərbaycan Dəmir Yolları” QSC-dən hüquqi, maliyyə və ya təşkilati asılılığı olan şəxs deyildir.

Furthermore, we guarantee that \_\_\_\_\_\_\_\_\_\_ (full name of the contractor (shipper)) is not a person with legal, financial, or organizational dependence on “Azerbaijan Railways” CJSC.

Contact details in case of questions regarding the provided documents or other inquiries:

* Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Fax: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Attachment:** Original bank document confirming the payment of the participation fee — \_\_ pages.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(Full name of the authorized person) (Signature)*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(Position)*

**Seal**